

Monterra Newsletter

December 2023



HOA Member Meeting is 12/6 at 2:00 PM

Notes From Your Board

Election Results

Division meetings were held in November and you elected your new representatives and their alternates for next year. The 2024 Board members will be:

Cypress	Dawn Wolff, rep. Connie Jo Smith, alt.
Heather	Tyler Conkle, rep. Diane Gemmer, alt.
Holley	Lori Ferry, rep. Judi Norton, alt.
Ivy	Moses Zakarian, rep. Larry Morgan, alt.
Mont/ Sea Bluff	Dorrit Jensen, rep. Susan Allen, alt.

Thank you to the new volunteer board, to the outgoing board members and officers, and to each of you who took part by voting.

The 2023 and 2024 board members will attend the **December 12th** board meeting at 5pm, and the 2024 Board will choose their own officers, non-voting board members, and committee heads and schedule meetings for 2024.

If you are interested in any of the non-voting board or committee positions, please submit your request to a member of the new board or come to the board meeting.

Board meetings are always open to all homeowners. Please consider attending.



2024 Dues Invoices

Please note that for those homeowners who consented to electronic delivery, your 2024 dues and RV Lot invoices will be sent to you only via email, rather than you receiving a physical copy in the mail. This will save the HOA a great deal of money and time.

Also, for those of you who use your bank or mortgage company's bill paying service to pay your HOA dues, since mail sent to our old PO Box is no longer being forwarded, please be sure to update our mailing address with the bank to:

Monterra Homeowners Association
22 Circle Drive
Port Angeles, WA 98362

Volunteer Corner

Along with a new Board of Directors in 2024, a number of other volunteer positions are open due to current volunteers stepping down or retiring. We want to thank all of our current volunteers for the work they have done to help make Monterra a great place to live.

Please consider contributing to the community by volunteering for one or more of these positions. We need a Treasurer, Recording Secretary, Newsletter Editor, Auditor(s), Information Manager and Mowing Crew. Detailed descriptions of the duties of these positions can be found below.

If interested in any of these positions, or if you want additional information, please email communications@monterrahoa.com. There may be additional opportunities coming available with the transition; if so, those will be described in the next newsletter.

RECORDING SECRETARY The Recording Secretary will attend the Board of Directors and Member meetings and take minutes of the meetings, distribute copies of the minutes to the Board of Directors, and post copies of the minutes in the clubhouse and HOA files.

MONTERRA INFORMATION MANAGER The Information Manager is responsible for maintaining the Monterra Homeowner's Association policy manual, and the Age Affidavits and keeping the office files organized. The information manager will provide copies of updates to the policy manual to the members of the Board of Directors.

NEWSLETTER EDITOR The newsletter editor creates a monthly newsletter and calendar of events under the supervision of the Board of Directors. The newsletter contains information of interest to Monterra residents, and the calendar shows HOA activities.

TREASURER The Treasurer is responsible for generating and sending annual dues statements, receiving payments to the HOA, paying any bills, maintaining bank accounts, and creating periodic (typically monthly) financial reports. This position requires knowledge/experience of QuickBooks (the HOA will provide you with a copy of the software). This is one of the most important volunteer positions we have here at Monterra, because under our governing documents, if we don't find a volunteer for the job, we are **REQUIRED** to hire, and pay, an outside company to perform this work.

AUDITOR(S) - Our Bylaws require that we have an annual audit by one or more people to verify the accuracy of our financial accounts and provide a written report to the Board in March. This is an opportunity for someone who may be looking for a one-time opportunity to contribute to the HOA.

MOWING CREW —Tom Villoni is our mowing crew coordinator. He indicated that when mowing starts up again next spring there may be an opportunity for volunteers who do the seasonal mowing of the MHA Greenbelt Areas and help keep our community looking great. The HOA has all the equipment needed to do this job and will train you on safe operation. If you are interested, or just want to learn more, text Tom Villoni at 360-601-9746.

Thank you again to these great volunteers who help keep Monterra running smoothly.



Mulch Anyone?

There is a large pile of bark mulch in the clubhouse parking lot from tree limbs trimmed by Agnew Tree Care and Clallam County here in Monterra. If anyone wants any of the mulch, please just come help yourself.

Pool Table

The pool table in the clubhouse needs to be removed before we can replace the flooring. The pool table comes with a plywood top that converts it into a ping pong table. If anyone would like to take the pool table and give it a new home, please let us know at communications@monterrahoa.com. Thank you.



Obituary

Mary Johnson of 192 Holley Circle passed away November 7th in Seattle.

Her daughter said: Mom loved this Monterra neighborhood for the 15+ years that she lived here. Over the years the friendships and support that she had here warmed my heart and made her so happy.

Holiday Safety Tips For Your Furry Family Members

This is the time of year that sees the greatest number of emergency vet visits. We want to share a few tips to help keep your pets safe during the holiday season, especially since our area veterinarians are no longer offering emergency services.

- Many seasonal plants are poisonous to pets if eaten, including poinsettias, ivy, holly, and mistletoe. If someone gives you one of these plants. Put it up out of the reach of your dog. If you have a cat, that may not be possible, so keep it in a room your cat can't enter or outside.
- Christmas tinsel, and even pine needles, if ingested, can cause intestinal blockages in pets, as can Firestarter logs.
- Many human foods are toxic for pets: artificial sweeteners, like xylitol found in candies and sugar-free baked goods, chocolate, alcohol, grapes, raisins, chives, coffee, citrus fruits, fruit pits, nuts, onions, and many other foods. Even foods that may seem safe, like gravy, may have too much fat, salt, or sugar for pets. Bones can splinter and cause serious internal injury. Be mindful of guests, especially children, who might accidentally drop food on the floor, leave partially-eaten foods at a height where your pet can reach them, feed table scraps to your pets, or not close the lid on the trash can.
- Visitors may fail to close or latch doors, and your pet could accidentally wander outside, and not get missed with all the people and celebration, so be sure your pet has on a collar and tags and has a microchip with current contact information for you on file.



Homeowners Association

12/20 - last date for
submissions for January
newsletter

Holiday Tea

Please join us on December 17th at 3:00 PM when we will be having a Holiday Tea. Klara Morgan and Judi Norton will be hosting. Coffee and tea will be provided. Please bring a dessert or appetizer to share. Mary Kay McCabe will be handling an optional white elephant gift exchange. For those who want to participate in the gift exchange, please bring a wrapped gift (\$10.00 max). Unique, fun, interesting gifts are best. It is always a fun time. Residents Kathy Tucker and Dennis Blair will provide some festive holiday music for our enjoyment. If you have a special teacup you want to use, please bring it.



Holiday Food Bag Distribution

The Sequim Food Bank will be holding their annual Family Holiday Food Bag Distribution on Friday, December 15th from 11 am—2 pm (or until they run out of food). This will be a drive-thru event at Carrie Blake park, with entry via the Trinity United Methodist Church parking lot. All local residents are welcome. People receive free food to make a holiday meal for themselves and their family. At the Thanksgiving food distribution, over 1000 meal bags were given away.



Holiday Spirit Elves

If you have been to the clubhouse in the last few days, you will have noticed the holiday decorations—it is starting to look very festive. And even if you haven't been to the clubhouse, you will probably have seen the wreaths and other decorations on the light posts and other fixtures around the neighborhood. All of this is being done by none other than our own Klara Morgan. And the outside of the clubhouse is now hung with holiday lights thanks to Shawn Shepherd.

So if you appreciate how nice our neighborhood is looking, stop and thank Klara and Shawn if you see them out and about. And from all of us, Klara and Shawn: Thank you for all you do every day to keep Monterra great.

Book Club....

Seven Monterra residents have joined our newly forming book club already. There is space for 1 or 2 more people. We get a set of 8-10 copies of a book on loan from the library. The group is still deciding when to meet to discuss the chosen books. If you are interested in joining, please contact Judi Norton at proutcat@hotmail.com or phone her at 360-670-3464.

Bingo

Due to some scheduling issues, our November Bingo was a small group, but we had a lot of fun. We will have Bingo again the second week of January, with the actual date to be finalized and announced in the January newsletter.